

Message

From: Shea, Valois [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=A4217A71307D4429B7BDC7C80EB40C7D-SHEA, VALOIS]
Sent: 9/5/2018 5:07:18 PM
To: Suchomel, Bruce [Suchomel.Bruce@epa.gov]
Subject: RE: R8 UIC WA Questions for Cadmus contract

OK. I'll be finished at 1:00
Thanks!

Valois

Valois Shea
U.S. EPA Region 8
MailCode: 8WP-SUI
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Phone: (303) 312-6276
Fax: (303) 312-6741
Email: shea.valois@epa.gov

From: Suchomel, Bruce
Sent: Wednesday, September 5, 2018 10:52 AM
To: Shea, Valois <Shea.Valois@epa.gov>
Cc: Minter, Douglas <Minter.Douglas@epa.gov>
Subject: RE: R8 UIC WA Questions for Cadmus contract

Thanks Valois! I'm back in the office and reviewing all of these forms. We shouldn't have a problem meeting your preferred submittal date. Nancy (the contract COR at HQ) has some forms for me, too, and I plan to get everything to her soon.

Let's discuss today after you're done with your calls.

Bruce Suchomel, Environmental Engineer
UIC Projects and Permits, USEPA (8WP-SUI)
1595 Wynkoop Street
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303-312-6001

From: Shea, Valois
Sent: Tuesday, September 4, 2018 4:16 PM
To: Suchomel, Bruce <Suchomel.Bruce@epa.gov>
Cc: Minter, Douglas <Minter.Douglas@epa.gov>
Subject: FW: R8 UIC WA Questions for Cadmus contract

Hi Bruce,

I just wanted to let you know what I have done to address these comments and answers to our questions from Molly (below). I have consolidated the three PWSs and three ICGEs. I just have a few more edits

before I am finished with them. I worked with Molly to adjust the hours for each task so we are no longer \$33K above the amount HQ expected to see.

I have asked Sarah to talk with Linda Himmelbauer about reviewing the QA forms. I updated the QA forms with the WA # we got from Nancy and passed them along to Sarah to give to Linda H.

Molly said if we could get all the paperwork to Nancy by mid-September, that would be ideal. I am working on meeting that deadline.

I am copying Douglas on this email to keep him in the loop.

Please send me an email if you would like to talk about any of this tomorrow. (I will be on conference calls in the morning so I will be on the phone during that time). Otherwise, I will catch up with you on Thursday.

Thanks!

Valois

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From: Bayer, MaryRose
Sent: Thursday, August 30, 2018 7:13 AM
To: Shea, Valois <Shea.Valois@epa.gov>; Minter, Douglas <Minter.Douglas@epa.gov>; Suchomel, Bruce <Suchomel.Bruce@epa.gov>
Subject: RE: UIC Backlog WA Questions

Valois,

It sounds like you are making great progress. Thanks for the update. I see that Nancy just sent you the WA #. That should move you further along.

A few responses/observations/opportunities for coordination:

- It would appear that you are preparing three WA's. Please consolidate everything into one. You can break the tasks out in the WA as you have broken them out by IGCE. However, we should receive only one WA package with one IGCE and one of all other documents.
 - This is critically important for several reasons: 1) cost – every WA incurs development/overhead costs associated with Workplan and Budget Development that would be reduced (by a percentage) by having everything in one WA/Workplan; and 2) labor and WA management for the WA-COR, for Nancy Parrotta, for Cincinnati. More WA = More paperwork (up front and every month).
- Getting the entire package in by mid-September would be optimal.
- Lisa Mitchell-Flinn is the CO.

- The costs appear to have gone up (by \$33K) since Douglas and I were corresponding back in July. I would like to confirm with my management that they are comfortable with this – as this WA will take nearly 50% of the available resources.
- I'm not sure about the acceptability of the last paragraph in your PWS. We might want to get some approved language from the CO.
- The title may or may not need to be modified. It could suggest that we are asking the contractor to do something inherently governmental (i.e., develop a permit requirement), when, really, we are asking for support so that we can develop the requirement (as the WA language suggests).
- We need to submit new documents (COR nomination letter; appointment forms): they are part of a complete WA package and stored with the WA package not at some 'higher' level.
- What "applicable contract level PWS paragraphs do you need"? The ones in the example PWS that I sent you are likely to be applicable (which is why Nancy wanted me to send my PWS to you).

Also, a note on Nancy's focus this week: she is working to address some contract issues with Cincinnati (our contracting office) that have been all consuming. I am sure she will appreciate your patience. I will see if I can locate a copy of the Contract. Additionally, I would be happy to walk through your IGCE(s) and provide input on the estimates you have developed – given that I am familiar with how the Contractor typically divides/assigns work by P-level.

Regards,
Molly

Mary Rose Bayer
Acting Associate Branch Chief, Prevention Branch
U.S. Environmental Protection Agency
Office of Ground Water & Drinking Water
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"ONE EPA. One Great Place to Work..."

From: Shea, Valois
Sent: Wednesday, August 29, 2018 5:53 PM
To: Bayer, MaryRose <Bayer.MaryRose@epa.gov>; Minter, Douglas <Minter.Douglas@epa.gov>; Suchomel, Bruce <Suchomel.Bruce@epa.gov>
Subject: RE: UIC Backlog WA Questions

Hi Molly,
I have included the answers to your questions below...
I apologize if it's way more info than you needed.
Thanks!

Valois

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Email: shea.valois@epa.gov

From: Bayer, MaryRose
Sent: Wednesday, August 29, 2018 12:13 PM
To: Minter, Douglas <Minter.Douglas@epa.gov>; Suchomel, Bruce <Suchomel.Bruce@epa.gov>; Shea, Valois <Shea.Valois@epa.gov>
Subject: UIC Backlog WA Questions

Douglas, Bruce and Valois,

I wanted to follow-up with you to find out about the R8 WA for backlog reduction support (i.e., for Dewey-Burdock).

- What is the status?/How are things going?

I have the work assignments written for the response to comments document, the tribal consultation support and the permit requirement for modeling. We are interested in getting the modeling permit requirement going right away, so I have written up an immediate start memo for that task. We will submit the tribal consultation work assignment next. We would like that to begin in October, if possible. We will submit the response to comments work assignment after that, since we have more distance deadline for that document. Bruce has already submitted the PWS, Immediate Start Memo and CPOD checklist to Nancy.

- What additional information or support do you need to finalize the package?

Bruce emailed these questions to Nancy Parrotta, but we haven't heard back from yet:

What is the work assignment number so we can add it to the rest of the documents?

We need the applicable contract-level PWS paragraphs so we can complete the rest of the documents. For the forthcoming IGCE we will need the worker categories, descriptions and hourly rates. (i.e., P1 through P4) so we can figure out the IGCE more accurately.

Who is the C.O.? (We had Noelle Mills for our Work Assignment last year, but your more recent documentation has Donna Reinhart)

Bruce was the COR for our work assignment on the Cadmus contract last year and submitted COR nomination and appointment forms last year - do those remain active for this work assignment? If not we can submit the appropriate COR nomination document and fill out the appointment memo for the CO to use.

- What is your anticipated timing on sending it to HQ?

Once we get the WA # and the applicable contract-level PWS paragraphs, we can send all the documents needed for the permit requirement WA right away, except for the QA forms. I need to ask Douglas to utter inspirational words to the QA folks so they going on the review of the two QA forms I emailed them last week. I figure it should be a straightforward review because the contract PQAPP already addresses development and application of models. I have attached the Model PWS so you can see the references to the contract level PWS paragraphs. If it is easiest, could you send me the contract PWS so I can fill in the references for all our PWSs?

- What will the final IGCE amount be?

I have attached the three IGCEs. The hours per category may change a little once we get the P1-P4 work level descriptions. Maybe they are in the contract PWS?

The estimates in the attached IGCEs are

Model WA:	\$48,935.55
RTC WA:	\$27,079.27
Tribal consultation support:	<u>\$21,930.16</u>
For a total of	\$97,944.98

We are doing a budget drill and answers to these questions could assist us. (No worries about \$ availability! It is just an administrative drill.)

Thanks,
Molly

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